FASTBANK

LIST OF DOCUMENTS REQUIRED TO ESTABLISH A BUSINESS RELATIONSHIP WITH CUSTOMERS

1. LIST OF REQUIRED DOCUMENTS FOR RESIDENT INDIVIDUAL CUSTOMERS

	Document
1.	Identity document
2.	Public Services Number (PSN)[1], or a certificate issued by the authority maintaining the State Population Register confirming that the individual does not have a Public Services Number
3.	• For a child: for a child under the age of 16- a birth certificate or, if available, a passport; For a child aged 16 to 18 - a passport • For parents or legal representatives: the adoptive parent's or legal representative's identity document; and the Public Services Number (PSN)[1], or a certificate issued by the authority maintaining the State Population Register confirming that the individual does not have a Public Services Number.
4.	Declaration on the Existence (or Absence) of a Beneficial Owner
5.	«Know Your Customer (KYC)» Questionnaire

2. LIST OF REQUIRED DOCUMENTS FOR NON-RESIDENT AND/OR FOREIGN NATIONAL INDIVIDUAL CUSTOMERS

	Document
1.	Identity document
2.	Public Services Number[1] (Optional)
3.	Documents confirming the source of funds
4.	Account statements from all accounts held in other banks in all currencies, for at least the last 6 months (upon request).
5.	Declaration on the Existence (or Absence) of a Beneficial Owner
6.	«Know Your Customer (KYC)» Questionnaire

3. LIST OF REQUIRED DOCUMENTS FOR RESIDENT INDIVIDUAL ENTREPRENEURS

	Document
1.	Certificate of Individual Entrepreneur Registration from the State Register of Legal Entities (including all annexes) or an extract from the State Register of Legal Entities
2.	Taxpayer Identification Number (TIN)
3.	Identity document of the individual entrepreneur
4.	Public Services Number (PSN)[1] of the individual entrepreneur, or a certificate issued by the authority maintaining the State Population Register confirming that the individual does not have a Public Services Number.

5.	Declaration on the Existence (or Absence) of a Beneficial Owner
6.	«Know Your Customer (KYC)» Questionnaire

4. LIST OF REQUIRED DOCUMENTS FOR NON-RESIDENT AND/OR FOREIGN NATIONAL INDIVIDUAL ENTREPRENEURS

	Document
1.	Certificate of Individual Entrepreneur Registration from the State Register of Legal Entities (including all annexes) or an extract from the State Register of Legal Entities
2.	Taxpayer Identification Number (TIN)
3.	Identity document of the individual entrepreneur
4.	Public Services Number (PSN)[1] of the individual entrepreneur, or a certificate issued by the authority maintaining the State Population Register confirming that the individual does not have a Public Services Number.
5.	Justification of business interests in the Republic of Armenia (information about partner organizations, including partners in Armenia; information about registered employees; lease agreement or ownership certificate for business premises in Armenia; and evidence of actual business activity in Armenia (e.g., import/export customs declarations)
6.	Documents confirming the source of funds
7.	Account statements from all accounts held in other banks in all currencies, covering at least the last 6 months (upon request).
8.	Evidence of actual business activity in the Republic of Armenia, e.g. import/export customs declarations (upon request).
9.	Declaration on the Existence (or Absence) of a Beneficial Owner
10.	«Know Your Customer (KYC)» Questionnaire

5. LIST OF REQUIRED DOCUMENTS FOR RESIDENT AND NON-RESIDENT LEGAL ENTITIES

	Document
1.	Charter (original or copy certified with an apostille)
2.	Certificate issued by the registering state authority of the respective country
3.	Taxpayer Identification Number (TIN) issued by the tax authority of the respective country, if available.
4.	Copy of the founders' resolution on the appointment of the director
5.	Identity document of the director
6.	For a foundation or non-governmental organization: resolution on establishment (if information about the founders is not included in the charter)
7.	Certified list of participants/shareholders/founders of the legal entity (if this information is not included in the charter)
8.	For shareholders/participants/founders holding 10% or more participation: identification documents of the Chair of the Board of Trustees (for foundations), and for non-governmental organizations, identification documents of the Chair of the Board and/or members of the general assembly
9.	Documents confirming the source of funds (mandatory for non-resident and/or resident legal entities with foreign participation)

10.	Account statements from all accounts held in other banks in all currencies, for at least the last 6 months (upon request)
11.	Justification of business interests in the Republic of Armenia, including information about partner organizations (including partners in Armenia), information about registered employees, lease agreement or ownership certificate for business premises in Armenia (mandatory for non-resident legal entities)
12.	«Know Your Customer (KYC)» Questionnaire
13.	Evidence of actual business activity in the Republic of Armenia, e.g. import/export customs declarations (upon request)
14.	Declaration on the Existence (or Absence) of a Beneficial Owner
15.	Financial and/or audit reports (upon request)

NOTE

1. The document is required in case of absence of information in the database of the "e-Governance Infrastructure Implementation Unit" CJSC (EKENG) or the Bank. The Public Services Number (PSN) is indicated on the Armenian citizen's ID card, the residence card of a foreign citizen in the Republic of Armenia, refugee identity documents of stateless persons permanently residing in Armenia, previously issued social security cards, as well as in a certificate issued by the authority maintaining the State Population Register.
2. For account opening, the customer must submit original documents (or electronically in the case of online submission). In certain cases, these may be replaced by data retrieved from state authority databases.
3. The submitted documents must be valid (not expired) or be in their latest updated version.
4. Additional documents may be requested from the customer, if necessary.
5. For foreign citizens or non-residents, a notarized translation of the passport and copies of all pages containing visas, entry and exit stamps, and other relevant markings may also be required, if necessary.
6. For legal entities, disclosure of the beneficial owner is mandatory (the beneficial owner is always a natural person). If the participants/shareholders of a legal entity are themselves legal entities, it is necessary to identify the participants holding 10% or more ownership in those entities, continuing the process until the ultimate beneficial owner is identified.